

AnandCollege ofArchitecture,Agra

(AnandTechnicalCampus,Agra)

(AUnit of Sharda Group of Institutions)

Schedule for Accomplishment of Practical Training

Semester: **Tenth**

(Spring Semester)

Session: **2017-18**

S. No.	Stage	Stage /Task	Day and Dates	Work Expectation and Task
1	Registration to Final Year	Registration to Fourth Year and Deposition of College Fees.	Latest upto–Monday 22thJanuary 2018	Deposition of College Fees and Admission to Final Year (Note: Your Practical Training will be considered INVALID and will not be evaluated if your Registration Process is not completed as scheduled.)
	Submission & Evaluation of Proposal for Training Office	Approval of Training Office		Submission to Training Co-Ordinator
2	Commencement of Training Confirmation of Training Office <i>(10Marks)</i>	Joining the Training Office Submission of Confirmatory Note on Training Office Details	<i>On or before–</i> Monday 29th January 2018	The Student is required to send the office Joining Report in the prescribed formats attachment with and mail to Training Co-Ordinator.
3	Submission-1 <i>(30Marks)</i>	First Monthly Report	<i>Latest upto–</i> Monday 26thFebruary 2018	Covering type and Nature of work Done during the month of February 2018
4	Submission-2 <i>(30Marks)</i>	Second Monthly Report	<i>Latest upto–</i> Saturday 31stMarch 2018	Covering type and Nature of work done during the month of March 2018
5	Submission-3 <i>(30Marks)</i>	Third Monthly Report	<i>Latest upto–</i> Thursday 26thApril 2018	Covering type and Nature of work done during the month of April 2018
6	Submission-4 <i>(30Marks)</i>	Fourth Monthly Report	<i>Latest upto–</i> Monday 28thMay2018	Covering type and Nature of work done during the month of May 2018
7	Training Winding up	Last `Day in Training Office	<i>Latest upto–</i> Friday 15th– 22nd June 2018	Preparation by Student and Training Office to Wind-uptheTraining.
9	<i>Post-Training Re-Registration</i>	Reporting Back to College	Monday 25thJune 2018	Submission of Relieving Certificate and No-Dues Certificate from Training Office along with the Joining Report in ACA
10	Final Submission of Report <i>(70Marks)</i>	Submission of Training Report and Portfolio	Wednesday 27thJune 2018	Submission of Final Training Report along with Training Log-Book, Daily Diary and Portfolio.
11	Internal Evaluation of Training Performance/ Report <i>(50MarksInternal Jury)</i>	Internal Evaluation <i>(by a Panel of JURY appointed by Dean)</i>	Thursday to Saturday 28thto30thJune 2018 <i>(Note: These are tentative dates)</i>	Evaluation dates will be finalized after the declaration of the examination schedule.
12	FINAL Evaluation through Viva-Voce <i>(250MarksFinal Jury)</i>	External Evaluation <i>(by a Panel of Examiners appointed by AKTU)</i>	Monday 02nd July 2018* <i>(Note: These are tentative dates)</i>	Jury dates will be finalized after the declaration of the examination schedule and in consultation with the examiners appointed by AKTU.

The Colleges of SGI shall be following the Policy of NO FEES –NO REGISTRATION/ADMISSION AND NO EXAMINATION


 (Prof. Mukul Singh)
 Dean,
 AnandCollegeofArchitecture